



COUNTY OF LAKE
COMMUNITY DEVELOPMENT DEPARTMENT
Planning Division
Courthouse - 255 N. Forbes Street
Lakeport, California 95453
Telephone: (707) 263-2221 FAX: (707) 263-2225

Mireya G. Turner
Community Development Director

Cannabis Task Force Meeting
Monday, January 8, 2024 - 1:00 PM
Conference Room C
Agenda

1. Welcome
2. Roll Call of Task Force Members
3. Reconsideration of Minutes from the September 18, 2023, Task Force Meeting
4. Consideration of Minutes from the November 27, 2023, Task Force Meeting
5. Planning Commission Update
6. Review of Draft Outline of Article 73
7. Public Comments
8. Adjournment

Cannabis Ordinance Task Force Agendas and Minutes
<https://www.lakecountyca.gov/AgendaCenter/Cannabis-Task-Force-24>

Chapter 21 of the Municipal Code – The Zoning Ordinance (Article 27 – Commercial Cannabis)
<https://www.lakecountyca.gov/460/Zoning-Ordinance>

Ordinances and Resolutions
<https://www.lakecountyca.gov/563/Ordinances-Resolutions>

Cannabis Ordinance Task Force Resource Documents from Meetings
<https://www.lakecountyca.gov/455/Cannabis>

Agricultural Exempt & Temporary Cannabis Processing Structures Ordinance
<https://ceqanet.opr.ca.gov/2023080076>

Cannabis Ordinance Task Force Zoom Meeting
<https://lakecounty.zoom.us/j/91777885441>

Phone one-tap:
US: +16699006833...91777885441# OR +16694449171..91777885441#

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US: +16699006833 OR +16694449171 OR +17193594580 OR +12532050468
Webinar ID: 917 7788 5441 Passcode: 635423



**County of Lake
Cannabis Ordinance Task Force
Meeting Minutes – Draft
Conference Room C
September 18, 2023, 1:00 p.m.**

255 North Forbes Street
Lakeport CA 95453

Staff Present

Mireya G. Turner, Community Development Director
Andrew Amelung, Cannabis Program Manager
Ruby Mitts, Office Assistant III

Task Force Members Present

Nara Dahlbacka – Cannabis Industry
Katherine Vanderwall – Agricultural Commissioner
Rebecca Harper – Farm Bureau
Jennifer Smith – Lake County Cannabis Alliance
Jan Coppinger – South Lake County
William Weiss – North Lake County

Task Force Members Not Present

Fire District Representative

1. Welcome

The meeting was called to order by Community Development Director Mireya Turner at 1:10 p.m.

2. Roll Call of Task Force Members

Roll Call was taken by Office Assistant III Ruby Mitts at 1:11 p.m.

Present: Jan Coppinger, Katherine Vanderwall, Rebecca Harper, Nara Dahlbacka, Jennifer Smith, William Weiss

Not Present: Robert Geary, Fire District Representative

3. Consideration of Minutes from the August 21, Task Force Meeting

Director Turner opened the discussion to approve the August 21, 2023, Cannabis Task Force Meeting Minutes.

Director Turner opened public input. The following people spoke: Bart Levenson. No one else wished to speak, and public input was closed.

Rebecca Harper motioned, seconded by Nara Dahlbacka, to approve the August 21, 2023, Cannabis Task Force Meeting Minutes. The Minutes were tabled until later in the meeting, due to lack of quorum.

Director Turner reopened the discussion to approve the August 21, 2023, Cannabis Task Force Meeting Minutes.

Director Turner opened public input. No one wished to speak, and public input was closed. Nara Dahlbacka motioned, seconded by Jennifer Smith, to approve the August 21, 2023, Cannabis Task Force Meeting Minutes.

Jan Coppinger spoke and stated she was not present on August 21, 2023, and must abstain from voting.

4. Consideration of Summarization of Recommendations to the Board of Supervisors regarding Zoning Districts and Permit Types for Cannabis-Related Businesses (Continued from September 5, 2023)

Director Turner opened the discussion of Summarization of Recommendations to the Board of Supervisors regarding Zoning Districts and Permit Types for Cannabis-Related Businesses.

Cannabis Program Manager Andrew Amelung presented on the Recommendations to the Board of Supervisors regarding Zoning Districts and Permit Types for Cannabis-Related Businesses (continued from September 5, 2023).

An Amendment was made to the Recommendations to the Board of Supervisors regarding the Zoning and Licensing Chart:

- Type 10 – Retail Storefront will include an asterisk in zones C3, M1, M2, MP
- Type 11 – Cannabis Distributor License – Standalone will remove the verbiage ‘Standalone’ and add asterisk in zones APZ, A, TPZ, RL, RR, SR
- Type 11 – Cannabis Distributor License – Add-On will be removed from Chart
- Type 11 – Cannabis Distributor License – Keep preexisting permit recommendation in zones C3, M1, M2, PDC, Adding Major Use Permit in MP
- Type 13 – Cannabis Distributor, Transport Only, Self-Distributor License will remove the recommended permits from zones APZ, A, TPZ, RL, RR, SR, C2, C3, M1, M2, PDC and replace with asterisks

Director Turner opened public input. The following people wished to speak: Holly Harris and Bart Levenson. No one else wished to speak, and public input was closed.

Jan Coppinger motioned, seconded by Jennifer Smith, to approve, as amended, the Summarization of Recommendations to the Board of Supervisors regarding Zoning Districts and Permit Types for Cannabis-Related Businesses.

All were in favor, and motion passed.

5. Public Comments

Director Turner opened public comment at 1:46 p.m. The following people wished to speak: Bart Levenson and Sarah Bodnar. No one wished to speak, and public comment was closed at 1:50 p.m.

6. Adjournment

The meeting was adjourned at 1:51 p.m.



**County of Lake
Cannabis Ordinance Task Force
Meeting Minutes – Draft
Conference Room C
November 27, 2023, 1:00 p.m.**

255 North Forbes Street
Lakeport CA 95453

Staff Present

Mireya G. Turner, Community Development Director
Andrew Amelung, Cannabis Program Manager
Ruby Mitts, Office Assistant III

Task Force Members Present

Nara Dahlbacka – Cannabis Industry
Rebecca Harper – Farm Bureau – present in Conference Room C at 1:32 p.m.
Paul Bleuss – Fire District Representative
William Weiss – North Lake County - present in Conference Room C at 1:25 p.m.
Jennifer Smith – Lake County Cannabis Alliance
Robert Geary – Tribal Representative
VACANT – South Lake County

Task Force Members Not Present

Katherine Vanderwall – Agricultural Commissioner

1. Welcome

The meeting was called to order by Cannabis Program Manager Andrew Amelung at 1:10 p.m.

2. Roll Call of Task Force Members

Roll Call was taken by Cannabis Program Manager Andrew Amelung at 1:10 p.m.

Cannabis Program Manager Andrew Amelung noted the South Lake County Representative, Jan Coppinger, has resigned and a representative is now needed.

Present: William Weiss, Rebecca Harper, Nara Dahlbacka, Jennifer Smith, Paul Bleuss, Robert Geary

Not Present: Katherine Vanderwall

3. Reconsideration of Minutes from the September 5, 2023, Task Force Meeting

Director Mireya Turner opened the discussion for reconsideration of Minutes from September 5, 2023, Cannabis Ordinance Task Force Meeting.

Director Mireya Turner opened public input. The following people spoke: Holly Harris and Director Michael Green. No one else wished to speak, and public input was closed.

Chief Sapeta was present on Zoom at 1:16 p.m.

Rebecca Harper motioned, seconded by Nara Dahlbacka, to approve the Minutes from September 5, 2023, Cannabis Ordinance Task Force Meeting.

The motion carried by the following vote:

Ayes: Nara Dahlbacka, Rebecca Harper, William Weiss, Robert Geary, Jennifer Smith, Paul Bleuss

Noes: None

4. Reconsideration of Minutes from the September 18, 2023, Task Force Meeting

Director Mireya Turner opened the discussion for reconsideration of Minutes from September 18, 2023, Cannabis Ordinance Task Force Meeting.

Director Mireya Turner opened public input. The following people spoke: Holly Harris and Sarah Bodnar. No one else wished to speak, and public input was closed.

Quorum was not met. William Weiss, Robert Geary, and Paul Bleuss were not present during the September 18, 2023, Task Force Meeting and must abstain from voting. Minutes from September 18, 2023, Cannabis Ordinance Task Force Meeting were carried over to the next meeting.

5. Consideration of Minutes from the November 13, 2023, Task Force Meeting

Director Mireya Turner opened the discussion for consideration of Minute from November 13, 2023, Cannabis Ordinance Task Force Meeting.

An amendment was made to the November 13 Task Force Meeting Draft Minutes: Jennifer Smith was present on Zoom at 1:00 p.m. Jennifer Smith is now listed as Task Force Members Present on Zoom, and present in Conference Room C at 1:13 p.m.

Director Mireya Turner opened public input. No one wished to speak, and public input was closed.

Paul Bleuss motioned, seconded by Jennifer Smith, to approve, as amended, the Minutes from November 13, 2023, Cannabis Ordinance Task Force Meeting.

Robert Geary abstained from voting due to not being present at the November 13, 2023, Task Force Meeting.

The motion carried by the following vote:

Ayes: William Weiss, Rebecca Harper, Nara Dahlbacka, Jennifer Smith, Paul Bleuss

Noes: None

6. Discussion on General Application Requirements

Cannabis Program Manager Andrew Amelung opened the discussion on General Application Requirements.

Director Mireya Turner opened public input. The following people wished to speak: Director Michael Green. No one else wished to speak, and public input was closed.

This item was informational only. No action was taken.

7. Discussion on Outlining Article 73

Cannabis Program Manager Andrew Amelung opened the discussion on review of article 27 development & performance standards for commercial cannabis.

Cannabis Program Manager Andrew Amelung opened public input. The following people spoke: Sarah Bodnar. No one else wished to speak, and public input was closed.

This item was informational only. No action was taken.

8. Public Comments

Cannabis Program Manager Andrew Amelung opened public comment at 2:29 p.m. The following people spoke: Holly Harris. No one else wished to speak, and public comment was closed at 2:32 p.m.

9. Adjournment

The meeting was adjourned at 2:32 p.m.



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Cannabis Ordinance Task Force Meeting
Monday, January 8, 2024 - 1:00 PM
Conference Room C

Draft Outline of Article 73 – The Cannabis Ordinance

I. Purpose

A. (Vision Statement)

II. Applicability & Uses Permitted

A. Permitted Cannabis Cultivation Activities

1. Cultivation of Cannabis
2. Cultivation Processing Activities
3. Cultivation Accessory Uses
4. Small Cultivation Licenses & Permits
5. Medium Licenses & Permits
6. Large Licenses & Permits
7. Nurseries Licenses & Permits
8. Cultivation Processing Licenses & Permits

B. Permitted Cannabis Manufacturing Activities

1. Manufacturing of Cannabis Products
2. Manufacturing Accessory Uses
3. Infusion & Packaging Licenses & Permits
4. Non-Volatile Licenses & Permits
5. Shared Non-Volatile Licenses & Permits
6. Volatile Licenses & Permits
7. Shared Volatile Licenses & Permits

C. Permitted Cannabis Testing Laboratory Activities

1. Testing of Cannabis
2. Testing Accessory Uses
3. Testing Laboratory Licenses and Permits

D. Permitted Cannabis Retail Sales Activities

1. Retail Sales of Cannabis Products
2. Retail Accessory Uses
3. Delivery Only Licenses & Permits
4. Retail Storefront Licenses & Permits
5. Retail Storefront with Onsite Consumption Licenses & Permits



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E. Permitted Cannabis Processing & Distribution Activities

1. Processing & Distribution of Cannabis Products
2. Processing & Distribution Accessory Uses
3. Processing & Distributor Licenses & Permits
4. Distributor Transport Only Licenses & Permits
5. Distributor Self-Transport Only Licenses & Permits

F. Permitted Cannabis Event Activities

1. Events (Small & Large)
2. Events with Onsite Consumption
3. Event Accessory Uses
4. Event Licenses & Permits

G. Permitted Personal & Medicinal Use Activities

1. Personal & Medicinal Use of Cannabis
2. Personal & Medicinal Use Permits

III. General Requirements for All Cannabis Activities

- A.** County Permit Requirements
- B.** State License Requirements
- C.** Business Entity Requirements
- D.** Property Owner's Approval
- E.** Background Checks & Clearances
- F.** Activity Records
- G.** Track and Trace
- H.** Weights and Measures
- I.** Compliance Monitoring
- J.** Annual Reports & Inspections
- K.** Complaint Records
- L.** Identification of Emergency Contacts

IV. Restrictions & Prohibited Activities

A. Prohibited Activities

1. Tree Removal
2. Water Use
3. Odor
4. Electrical Generators
5. Lights
6. Pesticides

B. Protection of Minors



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C. Exclusion Zones

1. Proximity Specifications
2. Proximity to Community Growth Boundaries
3. Proximity to Substandard Older Subdivisions
4. Proximity to Public Lands
5. Proximity to Incorporated City Sphere of Influence
6. Proximity to Public or Private Schools
7. Proximity to Public Parks with Playground Equipment
8. Proximity to Drug or Alcohol Rehabilitation Facilities
9. Proximity to Child Care Facilities, Nursery Schools, Churches, and Youth-Oriented Facilities
10. Proximity to Federal Indian Trust Lands

V. General Development & Performance Standards

A. Development Standards

1. Access Standards
2. Project Scope & Size Limitations
3. Setbacks from Property Line
4. Setbacks from Residences
5. Setbacks from Water Bodies and Watercourses
6. State & Local Laws on Hazardous Materials
7. Department of Public Health Minimum Standards
8. Lake County Building Official Approval
9. Chief of Fire District Approval
10. Orientation of Project Site
11. Collection of Permits and Clustering
12. PRC 4290 & 4291 SRA Requirements
13. Specific Cultivation Development Standards
14. Specific Processing Development Standards
15. Specific Manufacturing Development Standards
16. Specific Distribution Development Standards
17. Specific Retail Sales Development Standards
18. Specific Event Development Standards

B. Performance Standards

1. Hours of Operation
2. Sign Standards
3. Design Standards
4. Circulation, Parking, & Loading Standards
5. Landscape Standards
6. Glare and Heat Standards
7. Security & Prevention of Theft
8. Video Surveillance



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9. Enclosed Locked Structures
10. Fences and Access Points
11. Square Footage & Floorplans
12. California Fire Code (CFC) Section 202 – Hazardous Materials
13. Group F-1 Occupancy – Factory Industrial Moderate-Hazard
14. Carbon Dioxide for Manufacturing
15. Chapter 38 of California Fire Code
 - i. Extraction Room
 - ii. Means of Egress
 - iii. Staffing
 - iv. Operator Training
 - v. Signage
 - vi. Equipment
 - vii. Change of Extraction Medium
 - viii. Liquefied Petroleum Gas Extraction
 - ix. Flammable and Combustible Liquid Extraction
 - x. Carbon Dioxide Extraction
16. Specific Cultivation Performance Standards
17. Specific Processing Performance Standards
18. Specific Manufacturing Performance Standards
19. Specific Distribution Performance Standards
20. Specific Retail Sales Performance Standards
21. Specific Event Performance Standards

VI. Administrative Processes & Procedures

A. Application Requirements

1. Pre-Application Conference Requirements
2. Required Application Documents
 - a. Applicant's Full Contact Information
 - b. Project Name & Location
 - c. Property Owner's Name, Address, & Contact Information
 - d. Pre-Application Conference Documentation
 - e. State License(s) Identification
 - f. Proof of Livescan and Background Clearance
 - g. Copy of Government-Issued Identification
 - h. Business Entity Registration
 - i. List of Managing Members of the Company
 - j. Business Office Address in California
 - k. Notice of Applicability with the Central Valley Regional Water Quality Control Board
 - l. Well Completion or Performance Report
 - m. Projected Monthly and Annual Water Use



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- n. Evidence of Envirostar database hazardous materials record search
 - o. Notarized Letter of Authorization of Consultation
 - p. Project Description
 - q. Biological Assessment Report
 - r. Archaeological Assessment Report
 - s. Hydrological Assessment Report
 - t. Property Management Plan
 - i. Air Quality Management Plan
 - ii. Water Management Plan
 - iii. Drought Management Plan
 - iv. Security Management Plan
 - v. Stormwater & Erosion Control Plan
 - vi. Hazardous Material Management Plan
 - vii. Grading Plans
 - viii. Solid Waste Management Plan
 - ix. Vegetative Waste Disposal Management Plan
 - x. Growing Medium Management Plan
 - xi. Energy Use Plan
 - xii. Pest Management Plan
 - xiii. Fish & Wildlife Protection Plan
 - xiv. Biological & Cultural Resources Mitigation Plan
3. Site Plan Requirements
- a. Site Plan of Existing Conditions
 - b. Site Plan of Project Proposal
 - c. Cannabis Related Structures
 - d. Structure Elevations
 - e. Proposed Cultivation Area and Canopy Area
 - f. All Water Sources for Cannabis Activities
 - g. All Power Sources for Cannabis Activities
 - h. All Required Setbacks
 - i. Security Site Plans
 - j. Grading & Drainage Site Plans
 - k. Separate Biological & Cultural Resources Site Plans
 - l. Staged Development Site Plans
4. Additional Requirements

B. Application Process

1. Application Completeness Review
2. Agency & Tribal Notification & Review
3. CEQA Review & Environmental Analysis
4. Planning Commission Hearings & Determinations



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5. Appeal Process

C. Renewal of Use Permit

1. Renewal Process

D. Expiration, Revocation & Withdrawal of Use Permit

1. Expiration Process
2. Revocation Process
3. Withdrawal Process